



Safety Awards 2010



1. Health and Safety Management

Safety Statement

Dated, Signed, 2009, Copy of Content

Show Commitment – Legal Requirements,
Improving Performance, Investigate Accidents,
Communicate/Consult employees, Objectives,
Responsibilities, Risk Assessments, Resources,
Policy updating



2. Hazard Identification and Risk Management

Evidence of Policy and Procedure and that it is related to work activities.

Evidence of RA and Controls implemented and reviewed

Examples of RA and reviews

Evidence of communication and consultation

Evidence of main hazards



3. Implementation, Operation of Health and Safety Policies/Procedures

Evidence of procedures, systems, permits to work

Hazardous Substances and Materials.

storage, signage, labelling, handling, disposal, communication to those affected.

Medical tests, surveillance, EAP, records

Hygiene, programme, surveillance, records

Housekeeping

PPE policy, RA, procurement, storage, issue, training



4. Emergency Preparedness and Response

Policy / Procedure / Implementation

Main Hazards, Controls

Fire Evacuation Plan, Communication, Tested, RA, Review, Marshals, Responsibilities

First Aid Needs assessed, supplies, First Aiders, Responsibilities

Other Emergency Issues,



5. Health and Safety Communication, Consultation and Promotion

Communication
Consultation
Promotion

Policy, Review, How,
Reps, Committee
Programme, Safety Week
Reward employees
Outside workplace



6. Health and Safety Training

Training, Needs assessed, Frequency, Courses
Evaluation,
Type, Induction, MH, MEWP ETC
Records, Staff, Managers, Reps,
Trainers Competency
Training Plan



7. Pro-Active Health and Safety Management

Review of: Management System, SS, Policy

Identified differences between:

Audit: Audits, Inspections, Surveys,
Schedule, Responsibilities,
Findings Implemented, Examples.
Management System and Workplace
Behavioural,



7. Pro-Active Health and Safety Management

Inspections: Schedule, Responsibilities, Findings Implemented, Examples. Format, Management Awareness,



8. Re-Active Health and Safety Management

Incident & Accident statement on reporting by Employees and contractors.

Reporting Policy

Reporting to Senior Management

Near Miss reporting

Statistics

Investigations

Actions from Investigations



9. Demonstration of Superior Performance in Health and Safety Management

Five Year records if available complete if not available state not available.

Employees: Total, Manual, Non Manual, Contractors

Accidents: Fatal, Reportable, Longest Free Period

Incident Rate

Dangerous Occurrences / Reportable Diseases

Notices: Improvement, Prohibition, Prosecutions



9. Demonstration of Superior Performance in Health and Safety Management

Items or issues you are particularly proud of:

Innovation in management or practice

Occupational Health Initiatives

Other

Approach to issues of;

Disability, Literacy, Language



Faults Last Year

Information:

Not Provided / Records

In wrong section and not cross referenced

Question not read

Training records for 1/2 people

Procurement issues

Repeating information results in 2/3 lever arch folders



Faults Last Year

Literacy, Disabilities, Language,
Statements not supported by evidence,
e.g. Stated - Reps attend Safety Committee
Minutes – Do not show Reps in attendance
Stated - SS reviewed Annually
Signed Statement outside yearly time frame
Awareness of REACH



Well Documented Last Year

Hazards well Identified

Standards e.g. Safe T cert. OHSAS 18001 etc.

Safety Statements content

Companies who had HSA visits tend to supply more concise and business like information.

Sign off by Trainers

Entry form signed off by all three



Well Documented Last Year

Strong entries give good information on proactive measures

Where entry is compiled by more than one person

Top entries tend to assist others with information



Remember

Policies / Procedures:

Should outline statements/plans

Each Section:

Should contain evidence.



Marking

Company

A

First Aiders,

Responsibilities,

Named

B

First Aiders,

Responsibilities

C

First Aiders,



Remember

Follow Sections 1 – 9

Information in correct section

e.g all training records / courses in section 6

One Lever Arch folder

Each section clearly divided from next section

Statements supported by evidence.

We can only mark on evidence submitted



Remember

Closing Date:	30 April
Late Closing Date:	28 May
Awards Dinner:	1 October in Athlone
Results Notified	1 September (Approx.)

THANK YOU FOR COMING
BEST OF LUCK