



Twentieth

ANNUAL Occupational Safety Awards

2011

Increasing Safety Performance

National Irish Safety
Organisation

Northern Ireland
Safety Group



Supported by

ConocoPhillips



CONSTRUCTION
SAFETY
PARTNERSHIP



NISO/NISG Safety Awards

(Supreme Award sponsored by ConocoPhillips Whitegate Refinery)

The National Irish Safety Organisation / Northern Ireland Safety Group (NISO / NISG) Awards Scheme is well established and valued amongst Health and Safety Professionals. It is supported by ConocoPhillips Whitegate Refinery, Construction Industry Federation (CIF) and the Construction Safety Partnership (CWP). Now in its 20th year, the awards scheme has seen many innovations and improvements. This year is no exception, we have introduced new business and construction categories. This helps foster its success and ensure its continued appeal as the increasing number of entries, from an ever bigger range of industries, attest.



Paucic Corrigan
President
National Irish Safety Organisation



Tom Stephenson
Chairperson
Northern Ireland Safety Group



Matt Gallagher
President
Construction Industry Federation



Participants document nine sections

To compete, you have to compile a portfolio that consists in documenting nine safety sections. These sections are reviewed and revised every year to reflect the latest standards, practices and thinking in health and safety management systems and procedures. The 'prompt list' included in this brochure gives you the opportunity to include the relevant information the adjudicators are looking for.

As the person submitting an entry, you are also given the opportunity to include areas where you can demonstrate 'Superior Performance' or innovation in the operation of health and safety management practice.

Why should you enter the safety awards

There are various reasons for submitting an entry including:

- Participants often report this is a great way to audit what they do well and to highlight deficiencies
- Repeat entries allow organisations to implement procedures based on a system of continuous improvement
- As it is a competition, it's also a way to benchmark your performance against competitors in the same industry and across the country.
- For the prestige of winning an award that safety professionals and the wider public recognise and respect.

A showcase for health and safety performance

You can use the awards scheme to showcase your organisation's health and safety performance, highlighting to your co-workers, your management, the public and business communities the positive efforts you have made and your contribution to avoiding incidents in the workplace, facts that are seldom recognised nor conveyed in public. Upon reaching a minimum high standard, you:

- receive an award certificate that can be displayed in your organisation's reception for all to see;
- receive the NISO/NISG Award logo that can be displayed on your company's website and headed paper until the end of the following year
- obtain the satisfaction to have your organisation's name printed in three prestigious and well read publications: the Sunday Business Post, which is the Awards Media Partner in 2011 and read by 193,000 business people, The Health and Safety Review read by over 4,500 health and safety professionals and NISO's own NISO Update magazine circulated to 1,500 members of NISO.

Who are the adjudicators?

An independent panel of health and safety professionals, representing NISO and NISG, judge the awards.

How do you enter the competition?

The competition is open to all member companies and organisations providing a product or service in either the private or public sector. Entries will be accepted from the company or organisation as a whole, a particular branch, plant, office or site. There is no restriction on the number of entries as long as the submissions are based on different locations.

Like any competition, participation requires commitment and effort. The adjudicators appreciate well structured documents where facts and the corresponding

evidence are easy to find and match the award headings mentioned on the prompt sheet. The awards are judged on content: does the submission cover all 9 sections and does it show evidence that support the claims made?

You can send your submission now. The deadline is Friday, 27 May 2011. Early birds can avail of a discount by submitting your entry before Friday 29 April 2011.

If you are a successful participant, you can receive your award and share your success at the awards ceremony that will be held on 30 September 2011 in Killarney, Co Kerry. We look forward to seeing you there.

Further information can be obtained by clicking on the websites, www.niso.ie or www.nisg.org.uk

Construction Safety Awards 2011

(Sponsored by the Construction Industry Federation)

The Construction Industry Federation (CIF) is the leading construction employer organisation in the Republic of Ireland and has been for over 70 years. The CIF is proactive in its efforts to reduce the number and cost of accidents in the challenging high risk construction sector.

The CIF have worked closely with the Department of Enterprise Trade and Innovation, HSA, ICTU, FÁS and other partners on joint safety initiatives including the Construction Safety Partnership and the Joint Safety Council. With significant changes experienced across the industry over the past 10 years, the CIF and its member companies will continue to make their contributions in maintaining the Republic of Ireland as a European and World leader in construction safety performance.

The CIF is the leader in benchmarking the development and provision of, a sectoral safety management system (Safe-T-Cert), safety management training and continuing professional development updates.

NISO/NISG is pleased to be associated once again with the CIF in recognising construction excellence in Safety and Health.

The NISO/NISG/CIF Construction Safety Awards provide an opportunity for companies in the industry to demonstrate safety and health excellence and be given due recognition for their achievements.

Construction Safety Innovation Award for Small Contractors / Sub Contractors NEW

(Sponsored by the Construction Safety Partnership)

Recent statistics indicate that small enterprises working in the construction industry (those employing 20 or less people), experience a high level of accidents and particularly fatal accidents. The Construction Safety Partnership (www.csponline.ie) has identified this group as requiring particular assistance to improve safety performance and compliance and as such in its 2008–2011 Plan, has developed a particular management tool (SMP20).

The Construction Safety Partnership represents all major stakeholders in the construction industry and all participants are committed to improving health and safety performance based on a common goal of fewer accidents and a safer workplace.

The CSP Construction Innovation Award will be made to a small contractor (including sub contractor) in the construction industry who, in the opinion of the judges, has contributed to improving safety in their own business by introducing an innovation that has been adopted within their organisation with the result of improved safety. This innovation could be a change to management processes, introduction of new working procedure or engineering solution, or indeed anything that has led to improved safety environment in that company.

The Construction Safety Partnership is delighted to be associated with the National Irish Safety Organisation by sponsoring this award. Entry is limited to small contractors / sub contractors who employ less than 20 employees and entry is free. A brochure is available separately from the National Irish Safety Organisation or the Construction Industry Federation.

Award categories

Entrants must present evidence in their written Awards submissions that they reached the standard set for each Award/Award category.

Supreme Safety Award

(sponsored by ConocoPhillips Whitegate Refinery)

The Supreme Safety Award will be presented to the organisation which can show a number of years of consistently good or continuously improving health and safety performance or an outstanding contribution to occupational safety, health and welfare during the previous year.

The winning organisation will be presented with the ConocoPhillips Whitegate Refinery Trophy.

Given that the Platinum Award will only be available to previous Supreme Award winners, a company cannot win both the Supreme Award and Platinum Award in the same year.

Platinum Award

The Platinum Award is a special award made to previous winners of the Supreme Safety Award who show that they have maintained/improved their adjudicated accident performance over a three-year period (figures showing reportable accidents and reportable dangerous occurrences will be evaluated).

Winners of the Supreme Safety Award in the last three years will be assessed to determine their eligibility for the Platinum Award.

President's Category Award

In recognition of significant contributions to workplace health and safety demonstrated through strong management leadership and influencing of stakeholders, suppliers and contractors.

One award to each of the following categories:

- Overall small company award, less than 50 employees.
- Overall medium company award, 50–100 employees.
- Overall large company award, more than 100 employees
- Overall construction award (sponsored by the Construction Industry Federation)
- Overall new entry award

Business Category Awards

- Agricultural Produce
- Chemical / Pharmaceutical
- Consultants (Safety, Management, etc.)
- Education and Training **NEW**
- Electronic / Electrical Manufacturing / Assembly
- Facilities Management and Services **NEW**
- Financial / Insurance **NEW**
- Food/Drink
- Local Authorities/Councils
- Mechanical Engineering / Manufacturing / Assembly **NEW**
- Medical Devices
- Medical Services
- Public Service (Government Services, Public Bodies, Semi-State, Emergency Services, Prisons, etc.)
- Retailing/Wholesaling
- Sport / Leisure **NEW**
- Transport / Distribution/Storage
- Utilities / Telecoms Providers (Power Generation / Distribution, Telecoms, Water, Gas, etc.)
- Voluntary, Social and Community **NEW**
- Waste Management **NEW**
- Other Manufacturing
- Other Services

Additional Awards

Further classification of awards may be introduced.

NISO/NISG reserve the right to add additional awards as necessary or not make an award in a particular category.

Overall Regional/Northern Ireland Award

Awarded to the highest scoring written submission from the winners of Regional Awards and the Northern Ireland Award.

Regional Awards (Rep of Ireland)

Best company in each region: East, Midlands, Mid-West, North East, North West, South, South East, West.

Northern Ireland Award

Best company award in Northern Ireland.

Construction Awards

(Sponsored by the Construction Industry Federation)

See the bottom of this page for details of the Construction Safety Innovation Award (sponsored by the Construction Safety Partnership)

- Building Services (Mechanical / Electrical)
- Construction (Industrial / Commercial)
- Consulting Engineers (comprising Project Management / Supervisors, Architects) **NEW**
- Civil Engineering
- House Building
- Insulation and Energy Conservation **NEW**
- Mineral Extraction / Quarrying / Concrete Product Manufacturing **NEW**
- Road Finishing Contractors **NEW**
- Utilities Services - Installation / Maintenance **NEW**
- Specialist Contractors (e.g. Painting, Roofing, Building Maintenance)

New Entry Awards

Not featured in the overall category awards.

- Small, less than 50 employees.
- Medium, 50–100 employees.
- Large, more than 100 employees.

Distinction Award

Organisations achieving Distinction status must have demonstrated the existence of a proactive health and safety management system combined with evidence of strong management leadership of continual improvement, health and safety management system reviews and superior performance.

Highly Commended Award

Organisations achieving Highly Commended status must have demonstrated the existence of a health and safety management system that has been tailored to the needs of the organisation and have provided substantial documentary evidence of a proactive system for continuous review and improvement.

Commended Award **NEW**

Organisations achieving Commended status must have demonstrated the existence of a health and safety management system that meets the needs of the organisation and have provided some documentary evidence to suggest a suitable system is in place.

Merit Award

Organisations achieving Merit status must have demonstrated in their entry that the core elements of a health and safety management system are in place and provide sufficient evidence to suggest such systems are operational.

Other Awards

- NISO Safety Representative of the Year Award, in association with Nifast.
- NISO Construction Safety Innovation Award in association with the Construction Safety Partnership

Separate brochures are available for both of these awards and entry is free.

Entry Requirements

1. Ensure all relevant sections of the entry form are completed.
2. The adjudicators reserve the right to allocate the final submission categories.
3. Entries for the Platinum Award (companies who have won the Supreme Award in the last three years) need not make a submission but are required to submit an application form to verify that their health and safety management and performance have been maintained or improved since winning the Supreme Award.
4. All applications should be made on the official Awards Scheme entry form and must be submitted in hard copy and appropriately filled out and signed using a black ballpoint pen. Faxed / scanned entry forms will not be accepted unless they are fully legible.
5. Applicants must be members of either the National Irish Safety Organisation or Northern Ireland Safety Group to enter the Safety Awards. If a non member wishes to enter, an application form for membership must be submitted with the Awards application.
6. All entries must be submitted in hard copy format and must be fully secured in a folder.
7. Applications should be addressed to:

Occupational Safety Awards, National Irish Safety Organisation,
A11 Calmount Park, Ballymount, Dublin 12.
Telephone: 01 465 9760 ; Facsimile: 01 465 9765
Email: awards@niso.ie

OR

Mr Ernie Spence, Northern Ireland Safety Group,
13 De Courcy Avenue, Carrickfergus, BT38 7LJ.
Telephone: (028) 9336 8928; Facsimile: (028) 9336 8928
Email: info@niscg.org.uk

All submission materials are treated as strictly confidential. NISO/NISG may use the material to promote the competition with the consent of the participating organisation.

Adjudication and Marking

A panel of independent health & safety professionals representing the National Irish Safety Organisation and the Northern Ireland Safety Group adjudicate on the basis of the written submission and evidence provided.

The awards now include a stronger and more explicit focus on risk management, objectives, programmes, management review and demonstration of superior performance in health and safety.

It is important that your submission considers all the headings nos. 1-9 up to year end 2010. The evidence submitted must relate to the Year 2010. Reasons must be given as to why evidence is submitted for other years. If a guideline is not applicable in your case, state this fact and the reason why it does not apply. Documentation pertaining to 2011 should not be included except for accident statistics from 1 January to 31 March 2011.

Entries should be concise. Documents supporting entries should not be included in the main body of the application but should be included as appendices or exhibits in the sequence 1... 9 as they appear in the brochure.

NOTE: Supporting documents that have not been referenced in the body of the report will not be considered by the adjudicators as evidence.

The adjudicators' decision is final in all matters.



Awards Submission Prompt List

Note:

1. It is the content of the submission that is important and this should be presented as per headings numbers. 1–9 in this prompt list to ensure full allocation of marks.
2. The following are important points in preparing your submission:
 - 2.1. Follow the heading and reference numbering,
 - 2.2. Ensure all points raised are covered in your submission,
 - 2.3. Give reason(s) where you feel that a question may not be applicable in your case,
 - 2.4. Ensure the evidence submitted for each section is cross referenced,
 - 2.5. Limit the amount of evidence to a maximum of one A4 folder measuring approx. 3 inches or 7.5 cm.
3. Further information on how an organisation should put together a submission is available from NISO or NISG.
4. All statements or performance claims will only be accepted if backed by documentary evidence in the submission.
 - 4.1. Brevity and clarity should be of prime consideration.
 - 4.2. Information and evidence required must only be relevant to 2010.
 - 4.3. No 2011 information is required except for accident statistics.
5. Statistics for accident performance should be included for as many years as possible. If records are not available for particular years, please indicate this by writing No Records. Indicate zero as 0.
6. Specific policies and/or procedures must be attached and referenced to the relevant sections covered, for example: Risk Assessment, First Aid, Emergency Procedures, Safe Systems of Work, etc.
 - 6.1. Forms submitted should be relevant to your organisation's submission.
 - 6.2. Blank forms will not be considered as supporting evidence. Note: Confidential information may be blanked out.
7. If a guideline is not applicable in your case, state this fact and the reason why it does not apply.
8. To maximise marks, policy statements must be signed and dated.

1. Health and Safety Management

An effective health & safety management system and health and safety policy should provide a clear sense of direction for the organisation, which identifies relevant objectives and initiatives with a structure to deliver the drive for continual improvement in its health & safety performance.

Key areas for which supporting evidence is required include: Health and safety management system; safety statement / health and safety policy; allocation of responsibilities; index of policies and procedures

- Provide evidence that the safety statement / health and safety policy is signed, dated and relevant to the period of review (copy of the content of the safety statement and/or health and safety policy should be included)
- Provide evidence of how your organisation manages health and safety (accredited or in house health and safety management system). Evidence should include as a minimum: Management commitment and allocation of responsibilities; Setting and achieving objectives (e.g. KPIs); Provision of resources; Compliance with legal and regulatory requirements.

2. Hazard Identification and Risk Management

Risk management is a vital element of health and safety management. Organisations should establish a process for identifying significant health and safety hazards within its operation and implement suitable and sufficient risk assessment processes to address both routine and non-routine activities. Procedures should also be established to review all risk assessments following significant changes to any process, organisational change or incident history.

Supporting evidence is required in key areas and need to include policies and procedures associated with this section such as current evidence of implementation and review. Examples of these are: Hazard identification; Risk assessments; Prevention and control measures; Analysis of routine and non-routine activities; Analysis of significant changes; Communication of results and controls.

3. Implementation and Operation of Health and Safety Policies and Procedures

Organisations should ensure that effective measures and resources are in place to manage and control operational risks. Health and safety policies and procedures should be developed and implemented.

Supporting evidence is required in key areas and need to include policies and procedures associated with this section such as current evidence of implementation and review. Examples of these are: Safe Systems of Work; The control of hazardous substances and materials; Occupational health surveillance and monitoring; Occupational hygiene monitoring; Good housekeeping; Personal protective equipment.

4. Emergency Preparedness and Response

Organisations should actively identify and assess potential incident and emergency response needs in order to develop and implement emergency plans. **Emergency plans should be specific to the organisation.** The detail and scope will be dependent on the organisation's core activities. All response plans should be communicated, tested (the organisation will dictate the frequency) and evaluated in order to continually improve their response.

Supporting evidence is required in key areas and need to include policies and procedures associated with this section such as current evidence of implementation and review. Examples of these are: Emergency Planning / Preparation / Communication / Testing / Review for all identified emergencies (e.g. fire, environmental, personal rescue, etc); Fire precautions (including the provision, maintenance and inspection of equipment; First aid needs (including the provision and replenishment of supplies); Other identified emergency preparedness and response needs specific to the organisation; Records relating to above. Training relating to Emergency Preparedness and Response should be included in section 6, not in this section.

5. Health and Safety Communication, Consultation and Promotion

Promoting health and safety in any organisation is very important in developing and maintaining a positive safety culture. Consultation and communications with employees, contractors, visitors and other interested parties demonstrates management's commitment to continual improvement in health and safety standards. Health and safety policies and procedures should be developed and implemented to address barriers to effective communication (literacy, language, disabilities, etc). This section covers all health and safety communication which is not requested specifically elsewhere and covers all aspects of the organisation, e.g. employees, contractors and visitors. Organised health and safety promotions and campaigns are proven ways of raising employee, and their families, awareness to important issues.

Supporting evidence is required in key areas and need to include policies and procedures associated with this section such as current evidence of implementation and review. Examples of these are: Health and safety communication at all levels within the organisation; Communications with others (contractors, visitors, other interested parties, etc); Consultation with employee representatives (trade union, employee representatives, safety committees [to include membership structure and terms of reference], etc); participation in internal and external health and safety promotions and awareness programmes and campaigns.

6. Health & Safety Training

Organisations should have effective policies and procedures for identifying health and safety training needs for all job functions at all levels within the organisation, specific training required by legislation and emergency preparedness. The policies and procedures should identify the needs at all levels within the organisation and may include contractors and visitors. Evidence should include identified health and safety training, courses organised and examples of course contents, competence of trainers, and training records.

Supporting evidence is required in key areas and need to include policies and procedures associated with this section such as current evidence of implementation and review. Examples of these are: Health and safety training for job functions; Statutory training; Induction training, Emergency Preparedness training (in support of section four), etc.

7. Proactive Health and Safety Management

The organisation should continually evaluate and review the effectiveness of its health and safety management system and its safety statement / health and safety policy. The review should consider whether the policy and objectives continue to be appropriate and where necessary set new or updated objectives to achieve continual improvement.

Organisations should define the differences between health and safety audits and inspections with appropriate audit and inspection systems implemented within its operations.

By auditing the health and safety management system the organisation can review and continually evaluate its effectiveness. Health and safety inspections typically focus on the organisation's compliance with health and safety legislation and employee's compliance with the organisation's health and safety policy and safe systems of work. Behavioural auditing techniques may be employed to assess health and safety culture, attitude and behaviours.

Supporting evidence is required in key areas and need to include policies and procedures associated with this section such as current evidence of implementation and review. Examples of these are: Evidence of the planning and scheduling of internal and external audits and inspections; evidence of completed audit inspection reports; evidence of the corrective action taken.

8. Reactive Health and Safety Management

Organisations should have effective policies and procedures for reporting, investigating and evaluating all incidents (e.g. injuries, near misses, damage and ill health, etc.). Policies and procedures should be developed to ensure corrective and preventative actions are developed and implemented. The prime purpose is to prevent reoccurrence by identifying and dealing with the root cause. Accident investigation procedures should automatically instigate the review of existing operational procedures, risk assessments and training to ensure any failures are rectified.

In order that health and safety objectives are monitored, procedures should be developed and implemented for reporting incidents to management. There is also a need to inform employees, and possibly others, to ensure there is awareness and learning from incidents.

Supporting evidence is required in key areas and need to include policies and procedures associated with this section such as current evidence of implementation and review. Examples of these are: Incident reporting; Incident investigation; Incident analysis; Management reports.

9. Demonstration of Superior Performance in Health and Safety

There are a number of ways for organisations to demonstrate their superior performance in health and/or safety. This could include but is not limited to:

- Evidence of an excellent health and safety culture within the organisation,
- Identification and promotion of industry best practice(s),
- Evidence of promotion of health and safety standards externally with contractors and sub-contractors, suppliers, other interested parties, etc.,
- Evidence of effective health & safety supply chain management,
- Evidence of providing advice, support and assistance to other organisations,
- How the organisation caters for persons with disabilities.
- Innovative solutions
- Corporate social responsibility

It will be the responsibility of all companies to make arrangements to collect their awards submission from NISO/NISG. Neither NISO or NISG will not be responsible for misplaced submissions. We recommend that you make a copy of your submission.

An official application form is available from:

National Irish Safety Organisation,
A11 Calmount Park, Ballymount, Dublin 12.
Tel: 01 465 9760 Fax: 01 465 9765
Email: awards@niso.ie Web: www.niso.ie

OR

Mr Ernie Spence, Northern Ireland Safety Group,
13 De Courcy Avenue, Carrickfergus, BT38 7LJ.
Tel: (028) 9336 8928 Fax: (028) 9336 8928
Email: info@nisg.org.uk Web: www.nisg.org.uk



Testimonials

NISO/NISG Annual Occupational Safety Awards

Masonite Ireland; Supreme Award



Why is Masonite involved in the Awards Scheme?

Masonite Ireland is part of a multinational organisation that has very high safety standards. Taking part in the annual awards scheme allows us to benchmark ourselves against other Irish companies that also strive to provide a safe workplace; and indeed to network with other professionals to seek improvements on our own operations.

What have you, personally as Health & Safety Manager and what Masonite has gained from the process?

I find that the actual process of compiling the application shines a spotlight on all the improvements that have been made in the previous year and also highlights the huge amount of work that takes place in every department to keep safety and health the top priority. This information can, on occasion, be overlooked when you are in a new year and focused on the new goals, objectives and targets.

From a company point of view the gains are three fold. We get recognition nationally for our S&H systems. We get recognised at a corporate level, which is important in the current economic landscape. And, our employees can see that they work for a company that genuinely takes safety seriously; that the focus and dedication they bring to work every day is instrumental in the development of our safety culture.

How long have you been submitting an entry and what first award did you win?

Masonite first entered the awards competition in 2001, where we were successful in winning the overall new entry. We have submitted our application every year since then.

What do you think are the key aspects of a successful health and safety management system?

I think that communication and top down support for H&S is Key. Communication among the employees and management to identify problems; to generate ideas for improvement and to implement solutions which work for all departments. We also communicate and learn from our colleagues across the world. An incident at one plant which is passed on effectively and acted upon, can prevent injury, property damage or business interruption at other facilities. Support at the highest level in the organisation is critical. We are lucky enough in Masonite to have that support and even during the tough times projects with safety benefits are looked on favourably.

**BAM Contractors;
Overall Regional / Northern Ireland Award**



BAM are delighted to have been awarded the "Overall Regional/Northern Ireland Award 2010". BAM Safety Director, Tadhg Lucey, has complimented our employees for their dedication to health and safety. He stated: "These awards recognise our proactive safety management system combined with strong management leadership and the goal to achieve continuous improvement. Health and Safety is factored into all business decisions. Our achievement reflects BAM's continued commitment to a heightened safety culture through the work process.

Tadhg Lucey, Director and Deirdre Kelly, Regional SHE Co-ordinator

**Cagney Contract Cleaning;
Distinction**



Cagney Contract Cleaning are constantly striving to create a safer working environment for our staff and our clients. Our association with NISO is a key element of our strategy in achieving this by raising awareness with in our company of safety issues and the role each individual has to play. One person's attitude can make a difference. I am personally delighted with our NISO award this year and wish to thank all of our staff for their participation.

Garvan Gagney, Director

**CIET;
Best New Entrant Medium Size Business Award**



CIET is proud to have achieved the "Best New Entrant Medium Size Business Award". As a first time entrant to the awards, we would like to thank NISO for recognizing our dedication and commitment towards occupational safety and health. This award is based on continual proactive measures including consistent communication between management and employees. Safety and health is of paramount importance to CIET and we will strive to achieve another award in 2011.

Brendan Maloney, CIET HSE Officer

**Coffey Construction (I) Ltd;
Merit Award**



We are very proud and grateful for the Merit Award we won this year. Coffey Construction Ltd. focuses on continual improvement and having been Safe-T Cert, Achilles and CHAS accredited this year, we are hoping to do better for the 2011 Awards.

Niamh McNulty, Health & Safety Manager

Cordil Construction Ltd; Highly Commended Award



Cordil Construction are delighted to have received further recognition of their pursuit for the highest standards of Health & Safety.

Following on from receiving the Merit Award in 2009, winning the NISO / NISG Highly Commended Award is evidence of the tremendous support and commitment of the Management team and Staff at Cordil to develop, maintain and attain the highest Construction Industry standards.

We thank NISO / NISG for their commitment and look forward to participating in the Awards Programme in 2011.

Trevor Clohessy, Health & Safety Department

Kilcawley Construction Regional Award (North West) Winner



Kilcawley Construction are honoured to have received the prestigious North West Regional Award. To receive this accolade outlines our dedication to health and safety and our commitment to all our employees and Clients. As accredited members of Safe-T-Cert, ISO 14001 Environmental and ISO 9001:2008 Quality systems, receiving this award demonstrates our ongoing commitment to health and safety procedures. We thank NISO/NISG for the continued support and we look forward to participating again in 2011.

Lisa O'Donnell, Health and Safety Adviser

KN Network Services; Highly Commended Award



KN Network Services are delighted to have achieved the award of "Highly Commended" at the 2010 NISO Safety Awards and look forward to continued success in the future. To be endorsed by NISO is of huge significance to KN and something our staff are very proud to have accomplished. KN will continue to deliver and exceed the highest safety standards and strive to continuously improve health and safety.

Mark Hanbury, Health Environment and Safety Manager

Meath Local Authorities; Local Authority Sector Award



Meath Local Authorities were the proud recipients of the Local Authority Sector Award at the NISO / NISG Occupational Safety Awards, 2010. Winning a NISO Occupational Award, as a first time entrant, was a significant achievement and would not have been possible without the contribution and dedication of every employee within Meath Local Authorities.

Mary D'Arcy, Health and Safety Officer

**Medtronic Ireland Ltd;
Regional Award (West) Winner**



Medtronic are delighted to have received one of the Regional Awards. This award is a vindication of the investment and resources the company continuously commits to the safety and health of its employees. As we strive for continuous improvement in all aspects of our business, we will continue to be proactive in our approach to Health and Safety. We look forward to participating in 2011.

Catherine Kinsella, Health & Safety Manager

**Sky Handling Partner Ltd;
Transport Award**



Sky handling partner places great value in the NISO AWARDS. Entering the awards gives us the opportunity to benchmark the company's safety performance against the best in the country, we are delighted to have achieved the NISO Transport Award, the high standards to attained such a high award was only possible with the on going commitment from employees and management within our organisation.

John Grant, Health and Safety Officer

**PSE Kinsale Energy Ltd;
Platinum Award**



PSE Kinsale Energy is delighted to follow up our 2009 Supreme Award win with a Platinum Award for 2010. Knowing that the NISO adjudicators will be closely scrutinising our performance helps to keep Health and Safety at the top of the agenda and secure buy-in and commitment in all areas of our business.

Denis M Toomey, Health Environment and Safety Manager

**The Bon Secours Hospital Cork;
Medical Services Safety Award**



The Bon Secours Hospital Cork were honored to be awarded the "Medical Services Safety Award". We strive, as part of our Safety Strategy, to deliver a programme of excellence for patient and employee safety. Our Best Practice Committees have greatly contributed to the implementation of this strategy throughout all services delivered by the hospital. Winning this award was thanks to the commitment and support of our staff, safety representatives and management who practice and drive our Risk Management System daily.

Kieran McNamara, Fire, Health & Safety Officer

Entry Form

It is the content of the submission that is important and this should be presented as per headings nos.1-9 indicated in the brochure.

PLEASE SEPARATE ENTRY FORM AND PAYMENT FROM SUBMISSION

2011

Checklist

- Entry form fully completed
- Payment enclosed
- Submission enclosed

Please ensure that all the following criteria are adhered to in your submission.

Your submission should be prepared and presented as per the heading numbers, 1-9, below. All statements or performance claims will only be accepted if backed by documentary evidence in the submission.

- 1. Health and Safety Management
- 2. Hazard Identification and Risk Management
- 3. Implementation and Operation of Health and Safety Policies and Procedures
- 4. Emergency Preparedness and Response
- 5. Health and Safety Communication, Consultation and Promotion
- 6. Health & Safety Training
- 7. Proactive Health and Safety Management
- 8. Reactive Health and Safety Management
- 9. Demonstration of Superior Performance in Health and Safety

Closing Date: 27 May 2011
(29 April 2011 for early bird entries)

Return Address

National Irish Safety Organisation,
A11 Calmount Park,
Ballymount,
Dublin 12.
Tel: +353 1 465 9760
Fax: +353 1 465 9765
Email: awards@niso.ie
Web: www.niso.ie



OR

Northern Ireland Safety Group,
13 De Courcy Avenue,
Carrickfergus,
BT38 7LJ.
Tel: (028) 9336 8928
Fax: (028) 9336 8928
E Mail: info@nisc.org.uk
Web: www.nisc.org.uk



General

PLEASE PRINT IN CAPITALS USING A BLACK BALLPOINT PEN

Name of Organisation _____

Address _____

Main contact for Awards Submission _____

Tel (main line) _____ Tel (direct line) _____

Mobile _____ Fax _____

Email _____

State whether the whole organisation/division/single site etc. is to be considered in this application _____

Region* to which your entry refers to _____

Product / Service provided _____

Main Business Category _____

Which business category of awards best matches your entry? _____

If your entry is construction related, which forms the main part of your business? Please tick one only

- | | | |
|---|--|--|
| <input type="checkbox"/> Building Services (Mechanical / Electrical) | <input type="checkbox"/> House Building | <input type="checkbox"/> Utilities Services - Installation / Maintenance |
| <input type="checkbox"/> Construction (Industrial / Commercial) | <input type="checkbox"/> Insulation and Energy Conservation | <input type="checkbox"/> Specialist Contractors (e.g. Painting, Roofing, Building Maintenance) |
| <input type="checkbox"/> Consulting Engineers (comprising Project Management / Supervisors, Architects) | <input type="checkbox"/> Mineral Extraction / Quarrying / Concrete Product Manufacturing | |
| <input type="checkbox"/> Civil Engineering | <input type="checkbox"/> Road Finishing Contractors | |

Is the Applicant part of a larger company? _____

If yes, please supply name of parent group _____

Should your entry be successful, please print the name of your organisation as it should appear on the certificate/trophy (this should include Ltd., GmbH., Ireland, etc. if relevant). Note that changes cannot be made at a later date _____

* Northern Ireland (Antrim, Armagh, Down, Fermanagh, Tyrone, Derry); East (Dublin, Kildare, Wicklow); Midlands (Laois, Offaly, Longford, Westmeath); Mid West (Limerick, Clare, Tipperary North); North East (Cavan, Louth, Meath, Monaghan); North West (Donegal, Leitrim, Sligo); South (Cork, Kerry); South East (Carlow, Kilkenny, Tipperary South, Waterford, Wexford); West (Galway, Mayo, Roscommon); Other (please state)

Fees

Entry Fee (Early Bird) €350* (R.O.I.); £260* (N.I.) | Entry Fee (Standard) €600* (R.O.I.); £445* (N.I.)

* The entry fee for the 2011 Safety Awards remains unchanged in the last three years. The difference in the two rates is due to fluctuating exchange rates over the last number of years. Please note that the Euro fee is submitted to NISO and the Sterling fee is submitted to NISG. Entries after the closing date may be accepted subject to prior approval and will be subject to a late entry fee of an additional €150 / £125

ENTRY SUBMITTED BY (Name in BLOCK CAPITALS)

Name _____ Position _____

Signature _____ Date _____

Email _____

COUNTER SIGNATURE: Safety Representative or equivalent (Name in BLOCK CAPITALS)

_____ Position _____

Signature _____ Date _____

Email _____

COUNTER SIGNATURE: Managing Director or equivalent (Name in BLOCK CAPITALS)

_____ Position _____

Signature _____ Date _____

Email _____

(All signatures are required - SUBMISSIONS WILL BE INCOMPLETE WITHOUT SIGNATURES.)

Continued overleaf

Data Protection Statement

The National Irish Safety Organisation and the Northern Ireland Safety Group, as data controllers, will store the information you provide on its database and fully respect the confidentiality of any personal data provided.

We will process any personal data you provide to us for the following purposes:

- a) to provide you with the goods or services you have ordered or requested;
- b) to contact you if required in connection with your order or to respond to any communications you might send to us;

c) to send you the newsletters/event alerts/health & safety information and to communicate with you about organisational activities.

We will not disclose your personal data to third parties unless you have consented to this disclosure or unless the third party is required to fulfill your order / provide the service requested (in such circumstances, the third party is bound by similar data protection requirements). We will disclose your personal data if we believe in good faith that we are required to disclose it in order to comply with any applicable law, a summons, a search warrant, a court or regulatory order, or other statutory requirement.

Employee History

Covered by award application

	2010	2009	2008	2007	2006
Employees Total ¹	_____	_____	_____	_____	_____
Employees Non Manual ²	_____	_____	_____	_____	_____
Employees Manual / Process ³	_____	_____	_____	_____	_____

Contractor History

Where available

	2010	2009	2008	2007	2006
Contractor Employees Total	_____	_____	_____	_____	_____

Accident History

Including contractor history where available

Tick here if all sub contractors are included

	2010	2009	2008	2007	2006
Fatal Accidents <input type="checkbox"/>	_____	_____	_____	_____	_____
Reportable Accidents ⁴ <input type="checkbox"/>	_____	_____	_____	_____	_____
Incident Rate ⁵ <input type="checkbox"/>	_____	_____	_____	_____	_____
Longest Reportable Accident Free Period in period 2006-2010 <input type="checkbox"/>	_____	_____	_____	_____	_____
Reportable Dangerous Occurrences <input type="checkbox"/>	_____	_____	_____	_____	_____
Reportable Diseases <input type="checkbox"/>	_____	_____	_____	_____	_____
Improvement Notices served by any enforcing authority ⁶ <input type="checkbox"/>	_____	_____	_____	_____	_____
Prohibition Notices served by any enforcing authority ⁶ <input type="checkbox"/>	_____	_____	_____	_____	_____
Prosecutions served by any enforcing authority ⁶ <input type="checkbox"/>	_____	_____	_____	_____	_____
Reportable accidents from 1 January 2011 to 31 March 2011 <input type="checkbox"/>	_____	_____	_____	_____	_____

Any additional information to support your application including clarification notes relating to above points _____

Complete all sections and supply all relevant details. Failure to do so will affect marks allocated. Do not leave any blanks, if figures are unavailable, indicate so.

Payment

An early bird entry fee of €350* (R.O.I.); £260* (N.I.) is enclosed Entries received before 29 April 2011

A standard entry fee of €600* (R.O.I.); £445* (N.I.) is enclosed Entries received before 27 May 2011

*The entry fee for the 2011 Safety Awards remains unchanged from 2009. The difference in the two rates is due to fluctuating exchange rates over the last number of years. Please note that the Euro fee is submitted to NISO and the Sterling fee is submitted to NISG. Entries after the closing date may be accepted subject to prior approval and will be subject to a late entry fee of an additional €150 / £125. Applicants should send their submission and payment to their appropriate affiliated organisation unless their location dictates otherwise.

Purchase Order No.

I enclose € / £ Payment can be made by credit card (ROI entries only) or cheque.

Please note that payments due to NISG cannot be made by credit card. Cheques to be made payable to National Irish Safety Organisation or Northern Ireland Safety Group (as appropriate) or pay online at www.niso.ie (ROI entries only).

Please charge my VISA Mastercard

Name on card

Card no

Expiry date Last 3 digits of security code* *applicable to credit cards only

Signature of card holder

Pay Online at www.niso.ie (ROI entries only) N.I. entries cannot accept credit card payments or online bookings.

Notes:

1. Average of total employees 1 January to 31 December of the stated year.
2. Refers to Managerial/Office based staff.
3. Refers to all other employees not covered by above.
4. To include Fatal accidents, major accidents and accidents causing an absence from work of more than three consecutive days (excluding day of accident but including days which would not have been working days.)
5. Number of fatalities and reportable accidents divided by the number of employees and multiplied by 1000.
6. Enforcing authorities include HSA, HSENI, Local Authorities and relevant Food Safety Authorities.

For Internal Use:

File Reference Number:

Submission Number